

**Town of Estancia**  
**Regular Meeting of the Board of Trustees**  
**Monday, June 24, 2024 Immediately following the ICIP Public Hearing**  
**Municipal Building, 513 Williams Avenue, Estancia, NM 87016**

**MINUTES**

Join Zoom Meeting

<https://us06web.zoom.us/j/88538430385?pwd=0D3ZbqcYzjt2WCmgFWM2GemyZ9dugJ.1>

Meeting ID: 885 3843 0385

Passcode: 177108

**Invocation and Pledge of Allegiance**

**The Regular Meeting was called to order at 6:15pm and Roll Call was taken:**

**Trustee Lovato – Present**

**Trustee May – Present**

**Trustee Sanchez – Present**

**Trustee Hall – Present**

**Mayor Dial – Present**

**1.0 Approval/Disapproval of Agenda – Action Item**

**ACTION TAKEN:** Trustee May made a motion to approve the June 24, 2024 Regular Meeting Agenda. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

**2.0 Approval of the May 24, 2024 Special Meeting minutes – Action Item**

**ACTION TAKEN:** Trustee Hall made a motion to approve the May 24, 2024 Special Meeting minutes. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

**3.0 Approval of the June 3, 2024 Regular Meeting minutes - Action Item**

**ACTION TAKEN:** Trustee Lovato made a motion to approve the June 2, 2024 Regular Meeting minutes. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

**4.0 Discussion/Approval of the June 24, 2024 Bill List – Action Item**

**ACTION TAKEN:** Trustee Sanchez made a motion to approve the June 24, 2024 Bill List. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

**Public Comment-** Volunteer Fire Chief Chris Wolonsky told the Board that Superior Ambulance will discontinue their services to the County on July 15<sup>th</sup>.

**5.0 Executive Session- As per Motion and Roll Call Vote- Pursuant to NMSA 1978 10-15-1 Sections (H)(2) personnel- specifically the hourly pay for Salaried Appointed employees**

**ACTION TAKEN:** Trustee Hall made a motion to go into Executive Session, Pursuant to NMSA 1978 10-15-1 Sections (H)(2) personnel- specifically the hourly pay for Salaried Appointed employees. Trustee May seconded the motion. ROLL CALL VOTE: Trustee May – Yes, Trustee Lovato – Yes, Trustee Hall- Yes. Trustee Sanchez- Yes. **MOTION CARRIED**  
Executive Session began at 6:24pm.

Return to Regular Session. **ACTION TAKEN:** Trustee Lovato made a motion to return to Regular Session, stating that the only item discussed in Executive Session was the item listed on the agenda, and no action was taken. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**  
Regular Session reconvened at 6:37 pm

### Old Business

- 6.0 Approval of Resolution 2024-11 Amending Chapter IX of the Town of Estancia Utility Ordinance, 9-1-6 (A) Collection of Unpaid Overdue Charges, and 9-1-7 Discontinuance of Service- Action Item Roll Call Vote ACTION TAKEN:** Trustee Lovato made a motion to approve Resolution 2024-11 Amending Chapter IX of the Town of Estancia Utility Ordinance, 9-1-6 (A) Collection of Unpaid Overdue Charges, and 9-1-7 Discontinuance of Service. Trustee Hall seconded the motion. Roll Call Vote: Trustee May – Yes, Trustee Lovato – Yes, Trustee Hall- Yes. Trustee Sanchez- Yes. **MOTION CARRIED**
- 7.0 Discussion and Possible Action concerning adding Textmygov – Discussion and Possible Action**  
Clerk Jones presented the Board with a hand-out about Textmygov. The annual cost is listed as \$2400.00. The Board would like to ask questions of a representative from Textmygov before making a decision. **ACTION TAKEN:** Trustee Sanchez made a motion to TABLE this item pending more information. Trustee May seconded the motion. All in favor. **ITEM TABLED**
- 8.0 Approval of Resolution 2024-12 Amending Traffic Violation Fine amounts- Action Item Roll Call Vote ACTION TAKEN:** Trustee Lovato made a motion to approve Resolution 2024-12 Amending Traffic Violation Fine amounts. Trustee May seconded the motion. Roll Call Vote: Trustee May – Yes, Trustee Lovato – Yes, Trustee Hall- No. Trustee Sanchez- Yes. **MOTION CARRIED**

### New Business

- 9.0 Approval of Resolution 2024-08 Approval of the FY2026-2030 ICIP- Action Item Roll Call Vote .** The Board of Trustees agreed to the following projects for the ICIP:
1. Water Distribution System Improvements
  2. Road and Streetlight repair and maintenance
  3. Public Safety Vehicles
  4. Town Vehicles
  5. Arthur Park and Lake and Pool Improvements
  6. Wastewater Treatment Plant Improvements
  7. Estancia Airport Improvements
  8. Town Hall and Community Center Improvements
  9. Flood Mitigation
  10. Regional Animal Control
- ACTION TAKEN:** Trustee Hall made a motion to approve Resolution 2024-08 Approval of the FY2026-2030 ICIP with the priority projects as listed above. Trustee Lovato seconded the motion. Roll Call Vote: Trustee May – Yes, Trustee Lovato – Yes, Trustee Hall- Yes. Trustee Sanchez- Yes. **MOTION CARRIED**
- 10.0 Approval of Resolution 2024-09 ACCEPTANCE AND APPROVAL OF THE TOWN OF ESTANCIA CAPITAL ASSET LISTING, INVENTORY LISTING, AND DEPRECIATION SCHEDULE- Action Item Roll Call Vote** Clerk Jones presented the Board with the current Town CAPITAL ASSET LISTING, INVENTORY LISTING, AND DEPRECIATION SCHEDULE for their review. **ACTION TAKEN:** Trustee Hall made a motion to



approve Resolution 2024-09 ACCEPTANCE AND APPROVAL OF THE TOWN OF ESTANCIA CAPITAL ASSET LISTING, INVENTORY LISTING, AND DEPRECIATION SCHEDULE. Trustee May seconded the motion. Roll Call Vote: Trustee May – Yes, Trustee Lovato – Yes, Trustee Hall- Yes. Trustee Sanchez- Yes. **MOTION CARRIED**

- 11.0 Discussion/Possible Adoption of a Full-time Fire Chief position/job description – Action Item**  
The Town of Estancia is considering adding the position of Full-Time Fire Chief. The Board will have to adopt the Job description before adding the position to the budget and posting for the position. There is a question about whether the Fire Chief will supervise the EMTs. There are some questions that need to be asked of the League attorney concerning this issue. **ACTION TAKEN:** Trustee May made a motion to adopt the Full-Time Fire Chief position and job description pending final consultation with the League lawyer concerning supervisor duties. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- 12.0 Approval of Resolution 2024-10 Approval of annual pay increases for staff- Action Item Roll Call Vote** This resolution will approve a \$2.00 per hour pay increase for all non-probationary full-time and part-time employees working for the Town, beginning July 1. ( this does not include seasonal employees) Trustee Hall made a motion to approve Resolution 2024-10 Approval of annual pay increases for staff. Trustee Lovato seconded the motion. Roll Call Vote: Trustee May – Yes, Trustee Lovato – Yes, Trustee Hall- Yes. Trustee Sanchez- Yes. **MOTION CARRIED**
- 13.0 Discussion of RFP for On-Call Engineering Services – Discussion and Possible Action**  
Clerk Jones presented the Board with a copy of the last RFP form we used for On-Call Services. The Board requested time to review the RFP before taking action. **ACTION TAKEN:** Trustee Lovato made a motion to TABLE this item. Trustee Sanchez seconded the motion. All in favor. **ITEM TABLED**
- 14.0 Discussion of 4<sup>th</sup> of July activities and the swimming pool- Discussion and Information Only**  
Mayor Dial confirmed that Fireworks have been ordered for the 4<sup>th</sup> of July and will be delivered to Chief Wolonsky. There will be a Bike Parade on the 4<sup>th</sup> and the PD will assist with traffic control. There will be vendors and music at the Park. Residents are encouraged to set off their own fireworks at the Library Parking Lot. There will most likely not be a fishing derby this year. The swimming pool hours of operation are Monday-Saturday 12:00-5:00pm. Admission is \$3.00 per day. A season pass can be purchased for \$160.00. Our snack bar is up and running. The Lifeguards are also working the snack-bar. The new slide should be ready for use within a few weeks and the pool heater has been ordered and should be delivered soon. **NO ACTION, INFORMATION ONLY**
- 15.0 Mayor/Council:**  
**Trustee Hall** said that The Independent Newspaper has been writing things lately about Estancia. He also asked about the potholes around town. Mayor Dial said that pothole patching has resumed in town.  
**Trustee May** said that she has noticed and appreciates the recent pothole patching that our Public Works Department has been doing. She also said that she really likes having Xpress Bill Pay now.  
**Trustee Sanchez** said that hopefully the new Clerk will get the Trustee’s names correctly on the agendas 😊. He also told the resigning Clerk/Treasurer that she will be missed in DC.  
**Trustee Lovato** said that the Baseball field is coming along and it’s very exciting. He is working on the Estancia Valley Little League and Club Baseball, which will be a Huge Deal. He also wished Clerk Jones well on her future endeavors.


**Mayor Dial** said he will be looking for a new representative on the EVSWA board. He also said that people have been asking if we will be selling any of our old vehicles. He told the Board that the Soil and Water Conservation District is requesting to use some space on a piece of Town owned vacant property to store some of their equipment. The Board will consider this request formally at then next Regular Meeting.

**Adjournment**

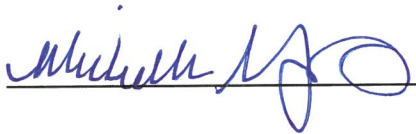
Trustee Hall made a motion to adjourn the meeting. Trustee Lovato seconded the motion. All in favor.

**MOTION CARRIED**

The meeting adjourned at 7:44 pm.

Approved: 

Date: 7/1/2024

Attest: 

Date: 7/1/2024